

All regularly scheduled classes will begin at 10:30am Central Standard Time (11:30am Eastern Time, 9:30am Mountain Time, 8:30am Pacific Time)			Webinar materials include applicable EZ-Steps Guides (Additional handouts provided when relevant)	
Date	Subject/Lesson	Attendees	Description	Instructor
09/03/20	Landlord Briefings	HCV	Participants will be provided with information on conducting a landlord briefing. Landlord engagement is integral to a well-functioning Housing Choice Voucher program, and educating landlords on the program and processes can be helpful in recruiting landlords, as well as helping current landlords better understand their responsibilities under the Housing Choice Voucher Program.	Heather Blough
09/10/20	Annual Facilities Maintenance Plan (AFMP)	PH, Maintenance	Since maintenance consumes such a large part of a public housing program budget, the question is asked, “How can we accurately project the number of employees needed to keep our properties in good condition?” Learn how to use the AFMP spreadsheet to determine your maintenance staffing needs.	Vicki Brower
09/17/20	Portability Guide for Initial PHA Responsibilities	HCV	Start the portability process off right with these step-by-step actions that will ensure the initial PHA provides the family and receiving PHA the essential items for processing an incoming portability family. This webinar will review the HUD-52665, due dates for initial billing and subsequent payments, and correct portability reporting requirements in PIC.	Tracy Edwards-Henson
09/24/20	Minimum Rent Hardship Exemptions	PH, HCV	Are you following the proper steps to ensure the correct process for Rent Hardship Exemptions? When can a participant family request a Minimum Rent Hardship Exemption? How do they make such a request? Many families aren’t aware these exemptions exist or how to ask for them. Be sure you are properly notifying eligible families and calculating their rents correctly.	Jennifer Yochem