



# Section 8 Housing Choice Voucher Program Occupancy Training

**Ensure Consistency, Fairness & Non-Discrimination in your HCV Program**

This "live" online course provides procedures for complying with statutory and regulatory requirements governing the HCV Occupancy function and provides practical guidance for handling non-regulatory issues that arise on a daily basis. Participants will learn how occupancy functions relate to the agency's overall financial condition and SEMAP performance. Additionally, this course will address recent HOTMA changes. Topics include:

- Waiting List Management
- Preferences & Selection from Wait List
- Interviews, Verifications & Eligibility
- Lease-Up Process
- Calculation Accuracy & Utility Allowances
- HQS Inspections and Rent Reasonableness
- HAP Contract and Payment to Owners
- Annual, Interim, & Mover Reexaminations
- Portability Requirements
- Expanding Housing Opportunities
- Termination of Assistance, Hearings & Reviews
- Preparation of SEMAP Certification & Corrective Action Plan

**Who should attend:** HCVP Supervisors, Case Managers, Occupancy Specialists, FSS Staff, Receptionists, and Intake/Occupancy Staff

*"Informative. I've been doing Section 8 for one year, and I'm glad I took this course. I learned quite a bit."* B. Sullivan – Athol HA, MA

## **REGISTER NOW!**

**September 29-30, 2020 (Tuesday - Wednesday)**

9 a.m. – 4 p.m. (Central Standard Time)

Registration Fees: \$449 per person    *Consortium Partner Rate:* \$399 per person  
Optional Certification Exam: \$129 per person

To register, please visit [www.nelrod.com/courses-and-events](http://www.nelrod.com/courses-and-events) or contact Christian Arnett at 817-922-9000, ext. 111 or email: [arnettc@nelrod.com](mailto:arnettc@nelrod.com).

If you would like to be removed from this fax list, please email Brandon at [brandon@nelrod.com](mailto:brandon@nelrod.com) or call 817-922-9000 ext. 138. Requests will be processed in the shortest reasonable period of time, not to exceed 30 days. Thank you.